



Penryn
College

Achieving through Challenge

May 2019

Dear Parent/Carer(s)

Penryn History Department and Anglia Tours have arranged a field trip to Berlin, Germany in **February 2020**. This trip is a fantastic opportunity for your child to develop their understanding of the Paper 3 exam topics. The proposed itinerary includes coach and flight transfers to Berlin, evening meals in local restaurants and some free time for shopping and personal sightseeing. History highlights include a walking tour of Berlin, a visit to the Reichstag (German parliament building), Sachsenhausen Concentration Camp and the Berlin Olympic stadium. The walking tour is approximately 4 hours long. Although the walk is mostly flat on pavements and gravel paths, it can be hard if there is snow or ice on the ground or if your child's fitness levels are low. Additionally, the average temperature in Berlin in February is -2 degrees. Please speak to Miss Chapman if you have any queries regarding this.

Transport, half board accommodation, evening meals and entry into the historical sites mentioned above are included in the total cost. Whilst in Germany we will use a coach and public transport, such as the metro, to travel between sites. Comprehensive travel insurance is also included, but parents need to be aware that they will have to pay the excess for any claims made. The provisional cost of the trip is **£550** per person but this may change depending on the cost of the flights. Students will also need spending money for lunches, gifts and sundries. In order to keep costs down we have not paid for any baggage allowance on the flight, so students will only be able to bring hand luggage. If a student brings too much luggage the fine charged by the airline will be charged to the parent.

Students will leave Penryn College on **Thursday 13th February 2020** and travel to Bristol airport. We will return to Bristol airport on the evening of **Sunday 16th February**. We will then get a coach back to Penryn and arrive in the early hours of **Monday 17th February**. Departure and arrival times will be confirmed once the flights have been reserved. Students will be expected to catch up on any work missed on Thursday and Friday.

Students will need an up to date British or EU passport **as soon as possible**. We are required to give the airline the groups' passport information when we book the flights. Therefore, please apply for, or renew, the passport as soon as your student has been accepted on the trip, otherwise your child might not be able to go on the trip and you will incur charges. Once the flight tickets are purchased, any subsequent errors or name changes will result in an amendment fee, which is charged at £50 until December 2019 and then £115 thereafter; parents will be charged for these changes. Additionally, should a member of the party cancel at any stage after the flights have been purchased, a cancellation charge to cover the full cost of the flight will be payable unless a replacement student is found, in which case the charge will be to change the name of the passenger. Therefore, we suggest that you think very carefully about starting payments for this trip if you are not sure that your child will still want to go on the trip in February 2020.

Students will also need an up to date EHIC (European Health Insurance Card). EHIC applications are free and available online at www.ehic.org.uk or at the post office. The card covers any emergency care while in Europe and lasts for 5 years. (Obviously this will depend on the outcome of Brexit!)



Head Teacher: Paul Walker

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We have 40 spaces available. Please return the reply slip attached with a copy of the child's current passport (if your child does not have a passport please make a note on the reply slip) to Miss Chapman no later than **Friday 7th June**. If more than 40 students express an interest in the trip we will hold a ballot to designate places at 3.30pm on 7th June. Students will be informed by email to tell them if they have been successful. If your child has gained a place on the trip a **deposit of £150 is payable via ParentPay by Friday 14th June**.

The balance can be paid in instalments or with one final amount no later than **1st December 2019**. Please note that once the school has confirmed the booking with Anglia Travel we are legally contracted to pay the full amount. In signing and paying the deposit you are also legally contracted to pay the full balance.

If you require any additional information please do not hesitate to contact me at school.

Yours faithfully

L Chapman

Lucy Chapman
Head of History

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Please return to Miss Chapman in H4 with a photocopy of the student's current passport by Friday 7th June.

Student's Full Name (as shown on passport)

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Date of birth:

Passport number: Country of Issue: GB or other:

Passport Issue date: Passport Expiry date:

Any Known Medical Conditions:

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(This will not restrict students from being selected for the trip, but please make us aware so we can discuss and provide support, as necessary.)

I would like my child to attend this trip. I will pay the deposit of **£150 via ParentPay**. I understand that if my child is entitled to Pupil Premium, then I may apply to the school governors for financial assistance towards the cost of board and lodging on this trip.

Signed:..... Date:.....

Parent/Carer



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