



Penryn
College

'Achieving through Challenge'

March 2019

Dear Parent/Carer(s)

You will know that every year we allow a few students the privilege of leaving the school site at lunchtime. Your child has expressed interest in applying for a lunch pass for the summer term.

Pupils who would like to leave the school at lunchtime after the Easter holiday must meet the following criteria:

- Be a student in Year 10. **(No Year 11 students will be eligible for lunch passes after Easter due to examination and revision commitments.)**
- Have an attendance of 98% or above. If their attendance drops below 98%, they will not be allowed to use their lunch pass until it improves.
- Have a record of completed homework and coursework.
- Have a history of minimal Behaviour Manager (BM) points and a long term record of few BMs since Year 7.
- Consistently wear the correct school uniform.

Students must sign out at reception on the register of approved students, leaving the site by the front gate. They must arrive back at school by 1.50pm at the latest. They must carry their lunch pass with them every time they leave the school site at lunchtime as this will be checked by staff. If they forget their lunch pass, they are to stay in school.

We are extremely concerned about the dangers presented by heavy traffic along Kernick Road. Once this pass is issued, you should be aware that your child will no longer be supervised by adults, and that legal responsibility for your child's safety and behaviour during the lunchtime period passes to you.

Please indicate on the application form, which your child can collect from student services, where you give permission for your child to visit. Please also sign the application form, along with your child, and return it to your child's Head of House with a passport photograph no larger than 4 x 5cm. Heads of House will review this application and inform students if this has been granted.

Lunch passes after Easter will be a different colour so all other passes issued before this will not be accepted. Please also note that ALL applications need to be received by Student Services by Friday 29th March 2019 if students wish this to be considered by Heads of House for after Easter. No applications will be accepted after this for the summer term and there will be a re-application process again in September 2019.

Please contact your child's Head of House if you wish to discuss this further.

Yours faithfully

Mrs Tamsin Schouten (Deputy Headteacher)



Headteacher: Paul Walker

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