

## **GOVERNANCE STATEMENT FOR THE YEAR ENDED 31 AUGUST 2019**

### **Scope of responsibility**

As trustees we acknowledge we have overall responsibility for ensuring that Penryn College has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the headteacher, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Penryn College and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### **Governance**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 4 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

<b>Trustees</b>	<b>Meetings attended</b>	<b>Out of possible</b>
CR Ansell	4	4
AC Bick (Resigned 4 March 2019)	2	4
E Brooks	3	4
MJ Proudfoot	4	4
RE Rawley	4	4
MS Parsons (Chair)	4	4
L Everall	2	4
J Roberts	4	4
G Harries	4	4
P Walker (Accounting Officer)	4	4
RGC Misselbrook (Appointed 8 October 2018 and resigned 4 September 2019)	2	4
L Skittrall (Appointed 5 March 2019)	1	4
MG Ransom (Appointed 8 October 2018)	2	4
J Woodward (Appointed 6 September 2019)	0	0

The board of trustees are made up of 14 members. All trustees are all members of the local community and have all worked in a variety of jobs which allow them to fulfil the various responsibilities involved in the requirements and responsibilities assigned to them. The trustees, as well as sitting on the Full Governing Body, are also responsible for a Finance and Premises Committee, a Personnel Committee, a Curriculum Committee, a Safeguarding Committee and a Scrutiny Committee. The board, including the assessment of its own effectiveness, is done on an annual basis by each committee looking at its own performance and any particular challenges that have arisen for the board. The quality of the data used by the board is provided by the Senior Leadership Team includes key performance indicators across the school, including plans for OFSTED focused, future periods, 5-year plan objectives, HPA and MPA Boys, LPA plus Students and Able students. In addition, the college uses the school resource management assessment dashboard to understand how it work is designed to help areas for improved resource management by showing how a school compares to thresholds on a range of key indicators.