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Apprenticeship & Traineeship Vacancies w/c 25 January 2021

(Apprenticeship vacancies available to all age applicants, from age 16)

(for Traineeship eligibility visit <https://www.gov.uk/guidance/traineeship-information-for-trainees>)

*** This week's featured Apprenticeship ***

Launch Pad - Accountancy Apprenticeship

BISHOP FLEMING LLP

Location: Truro

Salary: £16,500.00/year

Our first-class Launch Pad School Leaver programme enables you to train to become a Chartered Accountant without having to go to university. Joining an ambitious and forward-thinking business, you will gain valuable work experience whilst studying for an internationally recognised accountancy qualification.

As a part of our Launch Pad programme, you will experience rotations around a range of departments so will gain valuable work experience within our Business Services, Audit and Tax teams. You'll get to work with SMEs, family-owned businesses, large corporates, and not-for-profit organisations across a wide range of sectors – as your experience grows so will the level of responsibility that you have.

Recognised as an ICAEW Partner in Learning, you will study for the ACA qualification as part of a Level 7 Apprenticeship, enabling you to become a chartered accountant within five years. You will be supported to complete a wide range of professional and personal development throughout your apprenticeship, both remotely and face to face, to ensure that you have skills and knowledge that you need to aid your future career development.

Entry requirements: GCSE or equivalent 9 GCSE's 9-5 (A*-C) (Grade At least Maths Grade 6/B) Essential A Level or equivalent 3 A Levels (Or Equivalent) (Grade Minimum grades of BBC) Essential

Closing date: 28 Feb 2021

Possible start date: 01 Sept 2021

To apply visit [Launch Pad - Accountancy Apprenticeship - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Butcher

Kepak

Location: Bodmin

Salary: £18K-£25K/annum

Kepak is an Irish owned growing company, serving international food markets, restaurants, and household food service names with prime cuts of meat, on trend food service solutions and ready-for-market convenience foods. With over 50 years expertise in the meat craft, we are still leading the way with bespoke innovations and highly successful, international food brands.

Our recently launched Apprenticeship Programme will give you the opportunity to start a career in butchery and food processing operations with fantastic further prospects.

Our simple step by step process will give you all the training, certifications, and experience to break into the industry and build your career with a family owned, values driven business.

You will first be placed into a role with a with a starting salary of £18K-£25K and then be fast-tracked into a qualified professional role after 2 years on an inflated skilled worker wage.

Closing date: n/k

Possible start date: n/k

To apply visit and search www.indeed.co.uk or visit www.kepak.com

Spaceport Cornwall Business Administrator Apprentice

Cornwall Council

Location: Truro

Salary: £16,822/year

As part of the role you will be:

- Providing day to day administrative support to the Spaceport Cornwall team
- Being involved with the implementation of our communication plan (website, social media, mailing list, documents)
- Attending and minuting meetings
- Supporting Spaceport Cornwall at meetings, exhibitions and events
- Handling responses to enquiries (by email/telephone)
- Researching information and compiling results
- Reading and checking detailed reports
- Sharing creative ideas with the team
- Day-to-day management of grant funding, including European Regional Development Fund
- Draft documentation including Non-Disclosure Agreements, Memorandum of Understandings, Agendas

Closing date: 01 Feb 2021

Possible start date: n/k

To apply visit [Spaceport Cornwall Business Administrator - Level 3 Apprentice - Cornwall Council Careers \(selectminds.com\)](http://selectminds.com)

Business Support Assistant - Level 3 Apprentice

Cornwall Council

Location: Bodmin

Salary: £16,822/year

This is an exciting opportunity for you to work within Cornwall Council's Business Support Service.

This apprentice position will give the opportunity to learn a wide range of administration processes including records management, meeting administration, financial transactions, supporting operational colleagues and input of information to the Case Management System.

You will also learn about the work undertaken by Children & Family Services within Cornwall whilst being supported to complete a Level 3 Business Administration Apprenticeship

Closing date: 01 Feb 2021

Possible start date: n/k

To apply visit [Business Support Assistant - Level 3 Apprentice - Cornwall Council Careers \(selectminds.com\)](https://selectminds.com)

Apprentice Technician

Parklands Toyota

Location: Truro

Salary: n/k

We are currently looking for a first or second-year Apprentice Technician to join our team at Truro.

- Observing, learning and understanding a wide range of skills and processes while under the instruction of skilled technician.
- To be able to demonstrate these skills and processes as the training period progresses by working independently or with a team, to undertake tasks as instructed and increasing overall contribution to the department.
- To undertake and successfully complete suitable college courses throughout the training period, achieving the academic grades and practical skills.
- Learning and understanding of the importance of health and safety within the workplace.
- To maintain a smart appearance and ensure good general housekeeping of the workplace.

Closing date: n/k

Possible start date: n/k

To apply visit and search Facebook jobs.

Business Administration Apprentice

Royal Cornwall Hospital Trust

Location: Truro

Salary: £12,603.50/year

The successful applicant will be working in People Engagement Team, part of the People and experience department that sits within in the People and Organisational Development (OD) directorate. The Engagement team is responsible for promoting a culture of staff lead engagement throughout the trust which includes, Staff Voice, Events, forums and platforms and Campaign work. The team comprises of the People Engagement Lead and the business administration apprentice. The business admin apprentice will report into the People Engagement Lead. The Team facilitates work across the whole organisation and works with a diverse range of stakeholders to achieve its goals.

The role will primarily encompass the provision of a comprehensive and effective administrative service to support the smooth and efficient running of the People Engagement agenda, which is part of the high-quality service delivered by our busy HR Directorate.

Closing date: 31 Jan 2021

Possible start date: n/k

To apply visit [Business Administration Apprentice \(dwp.gov.uk\)](http://dwp.gov.uk)

Note: this Apprenticeship appears to be advertised twice & this link gives the closing date as 20 Feb [Business Administration Apprentice | Royal Cornwall Hospitals NHS Trust \(dwp.gov.uk\)](http://dwp.gov.uk)

Medical Reception/Administrative Assistant Apprentice

Being advertised on behalf of employer by Dynamo Healthcare Training

Location: Chacewater, Nr Truro

Salary: £6.50/hour

To receive, assist and direct patients in accessing the appropriate service or healthcare professional in a courteous, efficient and effective way.

To provide general assistance to the practice team and project a positive and friendly image to patients and other visitors, either in person or via the telephone.

30 hours per week, Monday – Wednesday 8:30am-5pm Friday 8:30am – 2:30pm.

The candidate will take on a full structured apprenticeship programme consisting of a blended learning approach, which will involve an assessor visiting the candidate at least every 4 weeks to help mentor and coach the candidate through the qualification, and teaching provided either in groups, one to one or via our online virtual learning environment.

Closing date: n/k

Possible start date: n/k

To apply visit and search www.indeed.co.uk

Hospitality Team Leader Apprenticeship

KFC

Location: Penzance

Salary: £267.60/week

As a Team Leader you will be the Restaurant General Manager (RGM) "wingman" or woman supporting the RGM with leading and developing a diverse team and culture within the restaurant. We encourage you to be your own authentic self, whom may love Chicken & Chips, but above all else, you will have a guest first mindset with the autonomy to run the restaurant as if it were you own.

We Care Hard about you, your development and your journey with us. In return we'll ask you to roll up your sleeves, get stuck in and treat our guests as family. It's what the colonel would do.

Closing date: n/k

Possible start date: 05 Mar 2021

To apply visit [Hospitality Team Leader Apprenticeship for KFC Restaurants \(124968\) \(getmyfirstjob.co.uk\)](http://getmyfirstjob.co.uk)

Plastering Apprentice

A&P WILLIAMS LIMITED

Location: Newquay

Salary: £150/week

We are an internal boarding, plastering and external render company predominantly in the new build sector. We are currently seeking an apprentice machine applied renderer. You will be working alongside one of our top rendering teams. You will be taught all aspects of machine applied render and to help achieve the highest possible standard.

Initially to undertake work activities in connection with assisting a fully skilled plasterer. Including all preparation work in providing this service, to develop skills with a view to becoming a skilled plasterer.

Closing date: 12 Apr 2021

Possible start date: 26 Apr 2021

To apply visit [Plastering Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Administration/Reception Apprentice

Nigel Thurley Automotive Ltd

Location: Helston

Salary: £166/week

To undertake a range of administration and customer service duties. Will also have the responsibility of managing and progressing our social media presence. Must be enthusiastic with a willingness to learn. A conscientious and methodical approach will be key to your day to day routine. Working in a busy and sometimes highly pressured environment.

Closing date: 05 Feb 2021

Possible start date: 15 Feb 2021

To apply visit [Administration/Reception Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Customer Service Apprentice

TRADINGALL LIMITED (Cash Generator)

Location: Redruth

Salary: £124.50 - £155.63/week

Are you looking to start a career in Customer Care or Retail? Would you like to gain real experience while working towards Industry Recognised Qualifications? Cash Generator in Redruth are currently seeking a Customer Service Apprentice.

Cash Generator is seeking an enthusiastic and customer focused individual to join their small team in Redruth. The successful applicant will become an integral part of the team and have the opportunity to learn all aspects of this busy retail outlet. Key responsibilities will be:

- Meeting and greeting customers
- Answering and dealing with telephone enquiries
- Merchandising and Product Promotion
- Using tills and cash handling
- Support Customers with your technical knowledge
- Ensure store is clean and presentable
- Support Social Media

Closing date: 21 Feb 2021

Possible start date: 05 April 2021

To apply visit [Customer Service Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Agricultural Engineering Apprentice

Alan Snow Agricultural Engineers Ltd

Location: Tolvaddon, Camborne

Salary: £166/week

Alan snow agricultural engineers are looking for an apprentice to join our Massey Ferguson team. The selected candidate will be workshop based and work alongside a senior technician. The job will be based from out Tolvaddon depot in Cornwall. The hours will be 8am - 5pm (Monday - Friday).

Our engineers will visit customer's farms to carry out work, as well as working on machines brought back into our workshops.

The selected candidate should be willing to learn and listen to senior technicians. Have an interest in engines, hydraulics, electrics and have enthusiasm for the brand. They should be able to work well in a team and by themselves, following instructions when asked to do so.

Closing date: 16 Feb 2021

Possible start date: 22 Feb 2021

To apply visit [agricultural engineering apprentice - find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Counter Fraud Investigator - Level 4 Apprentice

Cornwall Council

Location: Truro

Salary: £17,941

This is an exciting new role within the Fraud and Insurance Team of the Audit and Electoral Service. The role will be varied and requires a detailed analytical approach. Conflicting priorities will need to be managed to deliver the desired outcomes for the Team.

For the successful candidate there will be opportunities to develop investigative skills and obtain formal qualifications. Engagement with internal and external partner's is essential to the success of the Team.

Data analysis and responding to requests for information are fundamental to the role. To undertake investigations into Council Tax Support, Council Tax Discounts and Exemptions, Insurance claims and Tenancy Fraud. Assume the role of Investigation Officer, Officer in Charge and Disclosure Officer, in accordance with the Criminal Procedures and Investigation Act, for all investigations and ensure there is a comprehensive audit trail that documents all activity undertaken on an investigation and that all records are factual, non-discriminatory and not libellous, in order to protect the Council. Where necessary and with appropriate authorisation and within agreed timescales, risk assess, plan and undertake covert directed surveillance in accordance with the Regulation of Investigatory Powers Act (RIPA), where necessary conducting duties outside of normal office hours. Take responsibility for the use of surveillance equipment, e.g. video, cameras, radios, etc. Plan, prepare and conduct taped interviews under caution in accordance with the Police and Criminal Evidence Act with claimants and other parties in connection with allegations of fraud. Such interviews may be conducted off site and with other outside agencies.

Closing date: 01 Feb 2021

Possible start date: n/k

To apply visit [Counter Fraud Investigator - Level 4 Apprentice - Cornwall Council Careers \(selectminds.com\)](https://selectminds.com)

Data Specialist - Level 4 Apprentice

Cornwall Council

Location: Truro

Salary: £17,941

If you would like to gain new IT and data skills - then this could be the apprenticeship for you! Information and Data requirements continue to be an ever-growing agenda for organisation's, and this is an exciting opportunity to help develop and improve our business insight by collecting, organising and analysing data from a number of sources.

It's an exciting time for our Information & Data Management Team, as part of the Customer & Digital Services Directorate. We're all working in new ways at the Council and we need enthusiastic and skilled employees who can help substantially improve the Council's IT tools and streamline data processes to be less burdensome and more accessible for our staff and managers.

Whilst undertaking the Data Specialist apprenticeship over two years you would become a key part of the team supporting the implementation of our Data Strategies across the Council. You would help us improve customer experience by expanding user self-service and making data processes more efficient, including Master Data Management, Data Warehouse, Integrations and Business Intelligence.

Closing date: 01 Feb 2021

Possible start date: n/k

To apply visit [Data Specialist - Level 4 Apprentice - Cornwall Council Careers \(selectminds.com\)](#)

Best Start in Life Practitioner – Level 4 Apprentice

Cornwall Council

Location: Cornwall

Salary: £17,941

Are you passionate about working with children and families? Would you like to be part of an innovative new programme focusing on a Best Start for Life for children and families in Cornwall?

If that is yes! then we are keen for you to apply for our Best Start in Life Apprenticeship roles based in the Children's Health and Wellbeing Directorate and working across Early Years Services and Family Hubs in Cornwall.

You will be keen to complete a Level 4 Practitioner Qualification in Children Young People and Families and access training to deliver evidence-based interventions that are proven to help children and families reach their full potential.

This is an integral prevention and early intervention role for Together for Families based within the Children's Health and Wellbeing Directorate. The role is focused on improving outcomes for young children by preventing emerging needs from developing further through the use of evidence based early interventions for young children aged pre-birth to 5 years and their families. The main focus will be families with children from pre-birth to aged 2 years. There will be a focus on identifying children or families who need additional support or who may be at risk of being affected by a range of adverse experiences and working with these families to ensure children have the best early childhood experiences possible.

Closing date: 01 Feb 2021

Possible start date: n/k

To apply visit [Best Start in Life Practitioner - Level 4 Apprentice - Cornwall Council Careers \(selectminds.com\)](#)

Roofing Apprentice (Urgently required)

Mid Cornwall Roofing

Location: Falmouth

Salary: £6,240.00-£17,684.00/year

Long established company looking for enthusiastic employees, previous experience is preferable but not essential.

On- site training given to suitable candidates with the opportunity of a long-term career within the roofing industry. Driving license would be an advantage.

Duties would include removal of existing roof coverings, installation of new felt and battens, loading of materials, general slating and tiling. Keeping scaffold and site tidy. Asbestos awareness, working at heights and manual handling certificates would be of benefit.

Closing date: n/k

Possible start date: n/k

To apply visit and search www.indeed.co.uk

Civil Engineering Truro Highways - Degree Apprenticeship

WSP UK LIMITED

Location: Truro

Salary: £18,000/year

We can offer you the opportunity to work on some of the world's most exciting engineering and design projects. We invest in your learning and development and we value the ideas and innovation you could bring to our work. So, if you're ready, we can't wait to get you involved!

As a civil engineering apprentice in our Highways team, you will assist in the development of designs and production of drawings through different phases of design, preparation of specifications and reports in design of cycleways, drainage and roadways. You will be trained in the use of software engineering tools such as AutoCad to ensure our team have a full set of design skills. Where practical, you'll get the opportunity to visit site and see the projects you're working on, coming to life.

You will attend the University of Exeter on block release to study a Civil Engineering degree apprenticeship and gain a BEng, as well as your Incorporated Engineer status with the Institution of Civil Engineers. You will also be enrolled onto a bespoke internal development programme to support you to attain the knowledge, skills and behaviour that will help you successfully achieve your apprenticeship.

As this is a permanent position, after gaining your degree, WSP will continue to be committed to your learning and development throughout your career with us. You will have the opportunity to gain Chartered status with the Institution of Civil Engineers, as well as the chance to study towards a Masters degree.

Closing date: 30 Apr 2021

Possible start date: 06 Sept 2021

To apply visit [Civil Engineering Truro Highways - Degree Apprenticeship - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](http://Civil Engineering Truro Highways - Degree Apprenticeship - Find an apprenticeship (findapprenticeship.service.gov.uk))

Apprentice Childcare Assistant

Smiley Happy People

Location: Launceston

Salary: n/k

An opportunity for an apprentice to join our experienced team and learn about childcare whilst earning. Opportunity to train at level 2 or 3 early years childcare.

Working in our 2-year old room initially but the opportunity to work with other ages will be offered at a later date.

We are looking for full time hours and availability between 8-6 Monday to Friday. Full support and training will be offered on site with a recognised qualification at the end.

We are looking for someone with a passion for working with, a love for the outside and nature, someone with a sense of fun and caring. The successful candidate will need to arrange their own transport to and from work.

Closing date: n/k

Possible start date: n/k

To apply visit and search Facebook Jobs. Application is via CV and covering letter to employer.

APPRENTICE NURSERY ASSISTANT

Montessori Nursery

Location: Hayle

Salary: £180/week

An exciting opportunity has arisen for an enthusiastic apprentice to assist our nursery team in providing a friendly, caring and relaxing environment in order to encourage and develop children in our care. Our apprentice will be committed to working towards gaining their level 2 or 3 Early Years Educator qualification.

Setting up the equipment needed for that day's activities. Checking for dangerous or broken items & risk assessments. Helping to prepare the snack table. Working with the children on their activities. Clearing up and encouraging the children to assist. Being in the garden with the children. Helping with children's personal hygiene. Keeping some records of attainment. When you feel confident, dealing with the parent's questions. Attending staff meetings to give your opinion and suggestions

Closing date: n/k

Possible start date: 08 Mar 2021

To apply visit [Apprentice Nursery Assistant for Montessori Nursery \(124617\) \(getmyfirstjob.co.uk\)](#)

Data Analyst (Property Team) - Level 4 Apprentice

Cornwall Council

Location: Truro

Salary: £17,941/year

Property Data Analyst Apprentice wanted. We are seeking an enthusiastic worker with an eye for financial detail, an interest in Property and good communication skills.

The apprentice will be in the Property Data team, which deal with the following areas: Property Data and Systems including Business Rates, asset attributes and payment of invoices using correct budget codes, also Service Charges and team performance/KPIs.

The apprentice will contribute to the work of the team by: The primary role of a Data Analyst is to collect, organise and study data to provide business insight. Data analysts are typically involved with managing, cleansing, abstracting and aggregating data, and conducting a range of analytical studies on that data. They work across a variety of projects, providing technical data solutions to a range of stakeholders/customers issues. They document and report the results of data analysis activities making recommendations to improve business performance. They have a good understanding of data structures, database systems and procedures and the range of analytical tools used to undertake a range of different types of analyses.

Closing date: 01 Feb 2021

Possible start date: n/a

To apply visit [Data Analyst \(Property Team\) - Level 4 Apprentice - Cornwall Council Careers \(selectminds.com\)](#)

Apprentice Dental Nurse

Smile Dental

Location: St Austell

Salary: from £8.72 per hour

Are you looking to pursue a new career in Dental Nursing where you can earn a salary whilst you learn and become qualified as a Medical professional? Smile Dental Care are looking for a Trainee Dental Nurse in our practice in St Austell, Cornwall.

No experience is required, and full training will be provided on the job to enable you to become a qualified Dental Nurse and registered with the GDC (General Dental Council). Full qualification is obtained by completion of a 12-24 months training whilst working with us.

Closing date: Immediate Start available

Possible start date:

To apply visit and search www.indeed.co.uk**Career Starter Stores (Redruth)**

Aldi

Location: Redruth

Salary: £6.24/hour

One thing's for sure as a Career Starter Apprentice in Retail you'll never be bored. Balancing theory with practical store work, you'll be expected to work hard on this one-year programme.

There's a real family feel here, and we all pitch in as part of a close-knit team. And since there's always loads of support from those around you, ranging from Store Managers to Store Assistants, you'll never feel like you're struggling. In this fast-paced environment, you'll get to learn something new every day in a company that thrives on being different. As someone who wants to make things happen, you'll find all this adds up to an exciting challenge. The time will fly by and before you know it you will have your Level 2 Retail qualification and be working as a fully-fledged Store Assistant with real opportunities for progression in the future.

Closing date:

Possible start date:

To apply visit [Details | Aldi \(vacancy-filler.co.uk\)](https://vacancy-filler.co.uk/details/aldiredruth)**Finance Office Apprentice**

RIZE EUROPE LIMITED

Location: Truro

Salary: £168.75/week

(Looking for immediate start due to business needs). RIZE are looking for a Finance Office Apprentice who will ideally already have some business experience. The individual needs to be enthusiastic and hardworking. A great opportunity for someone who is looking to start a career in the world of finance. Roles and responsibilities will include:

- Training in Purchase Ledger
- Training in Sales Ledger
- Train in Bank Reconciliation:
- IT Programs use and training
- Other additional duties will also be required as assigned.

Closing date: 29 Jan 2021
Possible start date: 01 Feb 2021

To apply visit [Finance Office Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Farm Worker

DW & GN Renfree
Location: Callington
Salary: £124.50/week

DW & GN Renfree are seeking a motivated and hardworking individual to join them as an Apprentice Stockperson. You will work towards the Level 2 Stockperson apprenticeship standard. DW & GN Renfree are offering a great opportunity to start a career in Agriculture and learn a variety of skills. The successful apprentice will work closely with the farmer and quickly become an essential part of the team.

- Support with rearing calves
- Feeding and bedding animals
- Scraping and cleaning bedding cubicles
- Monitoring feed and water supplies
- Yard work
- Assist with TB testing and vaccinations/medications
- Tractor Work

Closing date: 14 Feb 2021
Possible start date: 01 Mar 2021

To apply visit [Apprentice Farm Worker - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Accounting Technician

Pooleys Accountants
Location: Truro
Salary: £155.63

A great opportunity to start to your career in Accountancy. As an Accounting Technician you will support managers and other senior staff in providing a range of accountancy services to our clients. You will gain the experience and knowledge to progress through AAT qualifications and then onto Chartered training.

- Preparing financial statements for limited companies, partnerships and sole traders
- Preparing tax computations
- Providing bookkeeping services
- Preparation of VAT returns
- Filing Companies House and H M Revenue & Customs documents on client's behalf
-

During your training you will be expected to develop an understanding of the practical issues involved in delivering a high-quality service to clients.

Closing date: 28 Jan 2021
Possible start date: 04 Feb 2021

To apply visit [Apprentice Accounting Technician - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Painting and Decorating Apprentice

Northshore Decorators Ltd
Location: Wadebridge

Salary: £166/week

This is a really great opportunity for someone to gain some excellent skills not only from Paul's extensive experience, but also to learn some very up-to-date and desirable skills within the industry.

- Measuring surface areas to work out how much paint or wall covering you need
- Stripping off old wallpaper or paint
- Filling holes and cracks and making sure surfaces are level
- Preparing surfaces with primer and undercoat
- Applying layers of paint and hanging wallpaper
- Tidying up after finishing a job
- Using paint sprayers to get a smooth finish internally and externally

Paul works all over mid Cornwall including Wadebridge (main base), Perranporth and Newquay.

Closing date: 14 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Painting and Decorating Apprenticeship - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Chartered Accountant

Pooleys Accountants

Location: Truro

Salary: To be agreed upon appointment

A great opportunity to progress your career in Accountancy. As a Chartered Accountant Apprentice, you will support managers in providing a range of accountancy services to our clients. You will gain the experience and knowledge to progress through your ACA training to becoming a qualified Chartered Accountant and member of the ICAEW.

Duties to include:

- Preparing financial statements for limited companies, partnerships and sole traders
- Preparing tax computations
- Providing bookkeeping services, including software selection support and advice
- Assistance with ad-hoc assignments such as projections and forecasts
- Preparation of VAT returns and ad-hoc advisory work
- Assignments will be undertaken both in the office and at client's premises
- Apprentices will have support and on-the-job training from other members of the team and will also assist with training and mentoring as the role develops

Closing date: 28 Jan 2021

Possible start date: 14 Feb 2021

To apply visit [Apprentice Chartered Accountant - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Parts Advisor Apprenticeship (x2 positions available)

Hawkins Motors Limited

Location: Hayle & Penryn

Salary: £166/week

This exciting apprenticeship programme is ideal for someone who enjoys engaging with people and wants to learn more about stock management, vehicle parts, maintenance and repair. We're seeking ambitious people who are keen to develop a long-term career with an ambitious brand.

Parts Advisors are also known as vehicle parts operatives. They are responsible for ordering, selling and managing stock control on a wide range of vehicle parts and accessories.

Duties to include:

- Advising customers on how to solve a problem with their vehicle
- Taking orders from customers both face to face and over the phone
- Maintaining an ordered stock room and finding parts from stock
- Raising invoices for parts sold
- Liaising with other members of staff
- Working alongside on-site service technicians to ensure they have the parts needed to complete their daily work
- Customers may include members of the public, service departments of dealers, and garages

Closing date: 15 Feb 2021

Possible start date: 22 Feb 2021

To apply visit [Parts Advisor Apprenticeship - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk) – Hayle
[Parts Advisor Apprenticeship - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk) - Penryn

Commercial Catering Engineer Apprentice

Allsop & Pitts Group

Location: Cornwall but candidates ideally located Camborne/Truro/Bodmin

Salary: TBC

Allsop & Pitts Group have been established over 75 years and are one of the UK's leading suppliers of Commercial Catering Equipment. We pride ourselves on looking after our existing customers and through referrals and recommendations, we are growing our business.

- Committed to learning and to progress with an interest in engineering and have a positive "can do" attitude.
- Self-motivated and able to use own initiative
- As this is a field-based role, ideal candidates will work throughout the South-West.
- Specific technical training will be held at our Head Office (located in Torquay).
- Relevant engineering qualifications and some engineering work experience will be an advantage.
- Full clean driving licence is essential.

We offer a competitive salary dependent on age & experience, company van, smart phone, tablet pc, pension. Fully funded training in both Gas and Electrical will be provided by Allsop and Pitts. Fully qualified engineers can expect to earn £35K+ p.a.

Closing date: 06 Feb 2021

Possible start date: n/a

To apply visit [Commercial Catering Engineer Apprentice \(dwp.gov.uk\)](https://dwp.gov.uk)

Learning Disabilities Support Worker (opportunity to undertake an Apprenticeship)

HF Trust

Location: St Austell

Salary: £9-9.48 per hour

We are seeking Support Workers to join us and support adults with learning disabilities to live the best life possible. We recognise that the current pandemic means we have had to adapt to change and in many ways we are now doing things differently but what hasn't changed is our passion for standards and doing all we can to look after the people we support both in these current challenging times and in the future.

You don't need experience of support work or any special qualifications for this job - you'll get plenty of training along the way. Having the right values, a positive attitude to life and a desire to support people to live their life with as much independence, choice, dignity and control as possible is what matters most. You will need to have good listening skills and a practical, caring approach. You also need to have basic level IT skills to be able to use a computer as you will regularly need to record information about people you will be supporting.

Closing date: 31 Jan 2021

Possible start date: n/a

To apply visit [Learning Disabilities Support Worker \(dwp.gov.uk\)](http://dwp.gov.uk)

Patient Advisor Apprentice

Advertised on behalf of employer by Dynamo Healthcare Training

Location: Liskeard

Salary: £6/hour

Duties including:

- Offer general assistance to the practice team and project a positive and friendly image to patients and other visitors, either in person or via the telephone
- Receive, assist and direct patients in accessing the appropriate service or healthcare professional in a courteous, efficient and effective way
- Undertake a variety of administrative duties to assist in the smooth running of the practice, including the provision of secretarial and clerical support to clinical staff and other members of the practice team
- Facilitate effective communication between patients, members of the primary health care team, secondary care and other associated healthcare agencies

Closing date: n/a

Possible start date: n/a

To apply visit and search www.indeed.co.uk

Apprentice Electrician

Olver Electrical Contractors Ltd

Location: Callington

Salary:

Olver Electrical contractors provide electrical installation services throughout the Southwest of the UK. WE are now looking for an Apprentice electrician. The successful candidate will be enrolled with a local training provider offering full apprenticeship qualifications.

Closing date: n/a

Possible start date: n/a

To apply visit and search Facebook Jobs

Commis Chef Apprenticeship

Portreath Arms Hotel

Location: Portreath

Salary: £124.50/week

The Portreath Arms is offering a fantastic opportunity for a motivated and willing apprentice to join their professional team, whilst striving towards a Level 2 Commis Chef qualification.

The aim of this role will be to prepare, cook and present all dishes to the required standard as well as assisting the Head Chef in the daily kitchen duties.

Closing date: 18 Feb 2021
Possible start date: 01 Apr 2021

To apply visit [Commis Chef Apprenticeship - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Infrastructure Technician Level 3

Saltash Community School
Location: Saltash
Salary: £153.55

SMART and Saltash Community School are pleased to be able to offer an IT Apprenticeship position to a driven and passionate individual. An Infrastructure Technician provides support to students and colleagues, helping them to be productive when using technology, by problem solving and troubleshooting non routine problems.

- To contribute to the effective running of all aspect of the Trusts' computer networks and ICT facilities; including the provision of support for the computer and electronic communication systems on a day to day basis
- To work in a supported learning environment to develop the skills and knowledge to complete a college qualification in order to secure employment and progress in an IT field

Closing date: 01 Mar 2021
Possible start date: 08 Mar 2021

To apply visit [Infrastructure Technician Level 3 - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Business Administrator Apprentice (x2 positions available)

SMARTER CHANGES BUSINESS SERVICES LIMITED
Location: Redruth
Salary: £124.50/week

Vacancy for Business Administration Apprentice, working in administration, data processing and Microsoft skills.

Duties to include:

- Case Handling
- Client Liaison
- Admin Duties
- Data Spreadsheets

Closing date: 25 Feb 2021
Possible start date: 01 Mar 2021

To apply visit [Business Administrator Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Vehicle Refinishing Apprentice

Graham Robins & Kirsty Robins
Location: St Austell
Salary: £166/week

Graham Robins Motor Body Repairs are looking for a vehicle repair apprentice to help with day to day duties. We are based in Bugle just outside St Austell, Cornwall.

The apprentice will be delivering general duties within a garage environment. Working within the main garage unit to assist the qualified mechanics with preparation of vehicles, getting them ready to be painted, sanded, have

body filler applied and finishing up before returning to customer. This will include cleaning of the vehicles and polishing.

Closing date: 08 Feb 2021

Possible start date: 22 Feb 2021

To apply visit [Vehicle Refinishing Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Carpentry Apprentice

JK Carpentry

Location: Saltash

Salary: £166/week

JK Carpentry are looking for a Carpentry Apprentice to join their company. This is a fantastic opportunity for the right candidate.

Candidates must be good team players with the motivation to succeed within a busy construction industry. The ideal candidate will be involved in a variety of duties such as building and constructing wooden frameworks and learn how to make stud walls, fit doors, skirting boards and make door frames to name a few.

As an apprentice you will be working in a very supportive close team. You will need to be able to understand instructions quickly and precisely and work to deadlines on all tasks. You will need to be physically strong in order to meet the demands of the role.

Closing date: 19 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Carpentry Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Parts Advisor (Customer Service) Apprentice

South West Truck and Trailer Parts Ltd

Location: Launceston

Salary: £240/week

This job exists to accurately and efficiently receive, store and issue parts to all of our customers. Level 2 Customer Service Apprenticeship.

Authority the parts person shall have the authority to order from any recognised supplier such parts as required by a customer, which are not in stock, following approval from the Manager.

On successful completion of the apprenticeship, you will be a qualified Parts Advisor. You will also gain a Level 2 Customer Service Practitioner. Following this, there are various opportunities for progression with the business.

Closing date: 25 Jan 2021

Possible start date: 01 Feb 2021

To apply visit [Parts Advisor \(Customer Service\) Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Bricklaying Apprentice

Scott Ivins

Location: Saltash and working in Plymouth

Salary: £166/week

Scott Ivins is looking for a bricklaying apprentice to join his team in Plymouth and the surrounding areas. Duties will include:

- Applying and sealing foundations with materials that are damp-resistant
- You will be spreading and removing excess mortar
- Inspecting vertical and horizontal brick alignment
- Along with this, you will be applying bricks, blocks and pavers in lines or following decorative patterns or designs
- Clearing up workspace after each day and cleaning tools

Due to the nature of the work, a CSCS card is required to be able to get onto the building site, training on this will be given if you pass the interview stage with Skills Group.

Closing date: 12 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Bricklaying Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Bricklaying Apprentice

Sement Bricklaying Contractors Limited

Location: Saltash

Salary: £166/week

This is a fantastic opportunity to join Sement Bricklaying Services as an Apprentice Bricklayer. They are offering this opportunity for two enthusiastic learners to undertake a career in the construction industry. Your tasks will vary from laying out bricks, blocks and paving slabs to preparing foundations and building structures.

The right candidate will need to be able to cope with the physical demands of the role and have plenty of stamina for this demanding role, which will involve working indoors and outdoors.

Closing date: 26 Feb 2021

Possible start date: 08 Mar 2021

To apply visit [Bricklaying Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Branch Assistant

Western Electrical

Location: Launceston

Salary: £185.00 - £235.00

A Branch Assistant required for a leading electrical wholesaler. The candidate will start in the Warehouse picking and packing products and then move into all other areas of the business (Sales, Customer Service and some basic Admin). We are looking for a bright, enthusiastic candidate who wants to make a career in this industry. As an apprentice EDA apprenticeship plus will employ the successful candidate on behalf of the branch.

Closing date: 28 Jan 2021

Possible start date: 01 Feb 2021

To apply visit [ATA Apprentice Branch Assistant - Cornwall, PL15 \(MM\) - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Bricklaying Apprentice

Owen Andrew Pearce

Location: Saltash

Salary: £166/week

Owen Pearce Bricklaying are looking to take on an Apprentice Bricklayer to join their team in Saltash. The apprentice will be working on site 4 days a week which will be supervised at all times. Learning all aspects of Site Bricklaying supervised by experienced and qualified employers.

- You could be involved in construction of new housing developments
- Block-laying and Block and Beaming.
- A key part of your Construction apprenticeship is health and safety. This is vital to the industry, with all employees working on-site to have passed the CSCS (Construction Skills Certification Scheme). We will include this as part of your apprenticeship.

You will be supervised by a fully qualified member of staff, and you must follow health and safety procedures in the workplace at all times, as well as ensuring that all tools are clean and put away correctly.

Closing date: 19 Feb 2021

Possible start date: 08 Mar 2021

To apply visit [Bricklaying Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Carpentry Apprentice

Jonathon Peadbody

Location: Liskeard and working in Plymouth

Salary: £166/week

Peadidit World of Wood is looking for a Carpentry Apprentice to join their team in Plymouth.

Candidates must be good team players with the motivation to succeed within a busy construction industry. The ideal candidate will be involved in a variety of duties such as building and constructing wooden frameworks and learn how to make stud walls, fit doors, skirting boards and make door frames to name a few.

Closing date: 17 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Carpentry Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Carpentry Apprentice

Penquite Construction

Location: Liskeard with work based in Plymouth

Salary: £177.00/week

Candidates must be good team players with the motivation to succeed within a busy construction industry. The ideal candidate will be involved in a variety of duties such as building and constructing wooden frameworks and learn how to make stud walls, fit doors, skirting boards and make door frames to name a few.

As an apprentice you will be working in a very supportive close team. You will need to be able to understand instructions quickly and precisely and work to deadlines on all tasks. You will need to be physically strong in order to meet the demands of the role.

Closing date: 17 Feb 2021

Possible start date: 08 Mar 2021

To apply visit [Carpentry Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Customer Service Apprentice

ADRIAN WEBB CONSTRUCTION LIMITED

Location: Liskeard

Salary: £126/week

A Webb Construction Ltd are looking for an enthusiastic and friendly person with good administration skills and a willingness to learn and provide good customer service for their business. They are looking for an Office Administrator Assistant to join their team.

On completion of your Level 2 qualification, the opportunity the progress onto a Level 3 in Business Administration may be available for the right candidate.

Closing date: 17 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Customer Service Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk/customer-service-apprentice)

Accident Repair Technician Apprentice

Keith Richards

Location: Liskeard

Salary: £166/week

Keith Richards Motor Body are looking for a Vehicle Accident Repair Technician Apprentice to join their team in Liskeard. For the right person, there is the opportunity to secure full-time employment and progress to higher level qualifications.

Working within the main garage unit to assist the qualified mechanics with preparation of vehicles, getting them ready to be painted, sanded, have body filler applied and finishing up before returning to customer.

Closing date: 18 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Accident Repair Technician Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk/accident-repair-technician-apprentice)

Bricklaying Apprentice

KCC Builders

Location: Saltash but working in Plymouth

Salary: £166/week

KCC Builders are looking to take on an Apprentice Bricklaying to join their team focusing mainly in and around the Plymouth area. You will be shown how to use specialised tools and equipment such as operating a cement mixer to prepare mortar and cutting and shaping bricks to fit corners. The apprentice will need great attention to detail and be shown how to use plumb lines and spirit levels to check that the bricks are aligned correctly. During your working day you will be using a range of other specialist tools ranging from hammers and trowels to state-of-the-art power tools, correctly and safely.

You will be supervised by a fully qualified member of staff, and you must follow health and safety processes and procedures in the workplace at all times, as well as ensuring that all tools are clean and put away correctly. You must also wear the correct personal protective equipment at all times when with the employer and at our Skills Group training centre.

Closing date: 26 Feb 2021

Possible start date: 08 Mar 2021

To apply visit [Bricklaying Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk/bricklaying-apprentice)

Business Administration & Support Apprentice

Driver Hire Plymouth & Bodmin

Location: Saltash

Salary: £200/week

This busy office is looking to recruit an enthusiastic and reliable apprentice to join their team and build towards a career in logistics recruitment. This vacancy offers a fantastic opportunity for someone who is keen to learn and progress into a management role in the future.

The successful candidate will need excellent communication skills to be able to liaise with clients and drivers, and a desire to succeed within the industry. You will need to be positive, cheery and professional in an environment which can often be stressful and busy. You must be eager to learn and achieve set goals

Closing date: 26 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Business Administration & Support Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Accident Repair Technician Apprentice

Lee Wallace

Location: Liskeard

Salary: £166/week

Southwest Custom Body Shop are looking for a Vehicle Accident Repair Technician Apprentice to join their team in Liskeard.

The apprentice will also be delivering general duties within a garage environment. Working within the main garage unit to assist the qualified mechanics with preparation of vehicles, getting them ready to be painted, sanded, have body filler applied and finishing up before returning to customer.

Closing date: 19 Feb 2021

Possible start date: 01 Mar 2021

To apply visit [Accident Repair Technician Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Horticulture Apprentice

K Hill & Partners Ltd

Location: Bodmin

Salary: £166/week

We have an opportunity for someone to join the team to work in our family run business. We offer landscaping, grounds and woodland maintenance services to a wide range of commercial businesses in Cornwall and parts of Devon. Duties including:

- Grounds maintenance, Vegetation, bramble and scrub clearance
- Lawn care and maintenance, including scarifying, aeration, moss/weed clearance and mowing
- Turfing, Hedge cutting and trimming
- Cornish hedging, New planting and flower beds
- Strimming & Brush cutting, Wooden fencing, Wildlife habitat areas

Closing date: 28 Jan 2021

Possible start date: 11 Feb 2021

To apply visit [Horticulture Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Hairdressing Apprentice

Aruba Blu Limited
 Location: Wadebridge
 Salary: £166/week

Aruba Salon are looking for an enthusiastic Hairdressing Apprentice. You can join their team in Wadebridge. The employer is looking for someone who is enthusiastic with good social skills, who is creative, and really keen to learn.

- Booking appointments
- Shampooing & Conditioning
- Blow drying
- Styling hair
- Colour and lightening using a range of techniques

Closing date: 12 Feb 2021
 Possible start date: 22 Feb 2021

To apply visit [Hairdressing Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Medical Receptionist Apprentice

Narrowcliff Surgery
 Location: Newquay
 Salary: £215.63/week

Learning all the Health and Safety requirements of the role, as well as basic tasks such as filing, photocopying and scanning to allow you to support your team. Greeting patients and visitors face to face and handling their enquiries, answering the phone, booking appointments, arranging patient transport and ambulances, collecting specimens. Duties including:

- Initially: Making appointments at reception and the telephone
 - Booking patients in on arrival
 - Dealing with queries and problems from patients, doctors and other health professionals, either face to face or over the telephone
 - Updating the computer records with patients' details. Filing both electronic and manually
 - Accurate message taking for doctors and other health professionals electronic and handwritten
- Plus, more responsibility and duties as you develop in the role.

On successful completion of the apprenticeship there is a possibility of a job role.

Closing date: 29 Jan 2021
 Possible start date: 08 Feb 2021

To apply visit [Medical Receptionist Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Nursery Assistant

BRIGHT EYES CHILDCARE LIMITED
 Location: St Austell
 Salary: £124.50/week

We are looking to take on an Apprentice Nursery Apprentice with experience of working with children to undertake the Early Years Educator Level 3 qualification whilst working in the Nursery.

This is a busy nursery environment where enthusiasm and full focus is required throughout the shifts. Supporting children is both tiring and demanding, therefore applicant will need to be energetic.

Closing date: 31 Jan 2021
Possible start date: 08 Feb 2021

To apply visit [Apprentice Nursery Assistant - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Warehouse Person

HOWDEN JOINERY LIMITED

Location: Penryn

Salary: £10,500/year

As an Apprentice Warehouse person, you will learn how to ensure stock is received, stored, picked & despatched accurately, and that all Health and Safety requirements are met, and company policies are adhered to. You will receive full training in Depot and through our in-house Learning and Development team.

While working towards the Level 2 Supply Chain Warehouse Operative Apprenticeship Standard, you will be trained to undertake the following duties:

- Receiving and unloading deliveries
- Health and safety
- Stock checking, rotation & management
- Security

With excellent communication skills and a passion for success, you will be enthusiastic and enjoy working as part of a close team.

Closing date: 07 Feb 2021
Possible start date: 22 Feb 2021

To apply visit [Apprentice Warehouse Person - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Office Administrator Apprentice

Tim Richardson

Location: Penzance

Salary: £157.70/week

The apprentice will report to Tim Richardson / Tom Patrick. Role will be varied, working with both construction and recruitment business. The role will involve:

- Telephone enquiries
- Invoicing
- Operating CRM system
- General administration duties
- Candidate acquisitions
- Social media maintenance
- Learning and managing business processes & Basic Accounts

Closing date: 29 Jan 2021
Possible start date: 08 Feb 2021

To apply visit [Office Administrator Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Autocare Technician

Kwik-Fit GB Ltd (Training Academy)

Location: Truro

Salary: £161.85/week

As an apprentice on our fast paced, two-year Apprenticeship programme you will learn all of the skills to become a top Autocare Technician with a fantastic range of future career options ahead of you. Level 2 Apprenticeship Autocare Technician.

It goes without saying that you will have a keen interest in cars, and everything associated with them, but you need much more than that. All of our centres run as individual teams, so being a team player is absolutely essential and people will rely on you to be there to support the team and get involved in everything that goes on in centre.

On a daily basis you will be working on our customers cars, under supervision where appropriate:

- Replacing tyres and related products
- Inspecting and repairing brakes
- Working with your team providing excellent Customer Service
- Additionally, that will mean cleaning and sometimes painting your centre to make sure our customers get a great experience

Closing date: 12 Mar 2021

Possible start date: 29 Mar 2021

To apply visit [Apprentice Autocare Technician - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Fenestration Fabricator Level 2

Philip Whear Windows & Conservatories Ltd

Location: St Ives

Salary: £124.50/week

Our new Fenestration apprentice will have the opportunity to work for a successful Windows, Doors and Conservatories company in the South West. You will be undertaking the Fenestration Fabricator Level 2 Apprenticeship, and will be learning a range of new skills whilst completing daily duties such as:

- Welding, Cutting & Beading
- Use of PVC & Comp saw
- Operating 4 headed welder and CNC corner cleaner
- Team hanging
- Gaskets of aluminium and UPVC frames
- Ensuring the manufacturing schedule is achieved quickly and efficiently as possible in order to meet targets and deadlines
- Keeping work area clean and tidy

Closing date: 10 Feb 2021

Possible start date: 29 Mar 2021

To apply visit [Apprentice Fenestration Fabricator Level 2 - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Nursery Assistant

Kneehigh Pre-School Nursery

Location: Newquay

Salary: £124.50/week

We are looking to hire an apprentice with a passion for working with children. The successful candidate will undertake either the Early Years Practitioner Level 2 or Early Years Educator Level 3 whilst working in the Nursery.

Closing date: 31 Jan 2021

Possible start date: 08 Mar 2021

To apply visit [Apprentice Nursery Assistant for Kneehigh Pre-school Nursery \(124000\) \(getmyfirstjob.co.uk\)](https://www.getmyfirstjob.co.uk)
Or
[Apprentice Nursery Assistant - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Teaching Assistant Apprentice

SIR ROBERT GEFFERY'S SCHOOL

Location: Saltash

Salary: £145.25/week

Sir Robert Geffery's School are looking to hire an enthusiastic and committed Teaching Assistant Apprentice to join their dedicated team. This vacancy is being managed by City College Plymouth.

As a Teaching Assistant Apprentice, you will be working to support the teachers and to enhance pupils' learning. This will include ensuring pupils understand the work set, know their learning objectives, and stay on task in order to make progress.

You will work as part of a team to ensure pupils thrive in a positive, nurturing, safe environment whilst upholding the employer's Christian values and beliefs which are expressed through a loving, caring and safe environment – and with a family atmosphere that encourages a sense of belonging.

Closing date: 25 Jan 2021

Possible start date: 01 Feb 2021

To apply visit [Teaching Assistant Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Administrative Assistant Apprentice

Dean Stevens Wealth Management

Location: Falmouth

Salary: £180/week

The Practice has been highly successful and experienced year on year growth since it was established. The offices are located at Kimberley Place, easily accessible by car, with staff parking and is a short walk from the bus & train stations

This is an exceptional opportunity to gain a Level 3 qualification in Business Administration with Truro & Penwith College and join a reputable firm who believe in employee development, offering genuine scope for progression. Salary expectations are to be in line with apprentice salary for the first 12 months.

Closing date: 28 Jan 2021

Possible start date: 08 Feb 2021

To apply visit [Administration Assistant Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Hairdressing Apprentice

Aruba Hair Studio

Location: Liskeard

Salary: £166/week

Aruba Salon are looking for an enthusiastic Hairdressing Apprentice to join their fabulous team in Liskeard.

Duties are likely to include:

- Booking appointments
- Shampooing
- Conditioning

- Blow drying and styling hair
- Also colour and lightening using a range of techniques

Closing date: 12 Feb 2021

Possible start date: 22 Feb 2021

To apply visit [Hairdressing Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Hairdressing Apprentice

Pamela Ham

Location: Callington

Salary: £166/week

Hair by Pamela is looking to take on an apprentice hairdresser. You can join their team in Callington. The employer is looking for someone who is enthusiastic with good social skills, who is creative, and really keen to learn. Duties likely to include:

- Booking appointments
- Shampooing & Conditioning
- Blow drying & Styling
- Colour and lightening using a range of techniques

You'll study hairdressing topics such as hair and skin testing, the effects of chemicals on hair and skin, and the principles of hair colour selection, alongside environmental and sustainable working practices. There's also the option to learn about promoting products, perming, and working with different hair types.

Closing date: 19 Feb 2021

Possible start date: 08 Mar 2021

To apply visit [Hairdressing Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Business Administration Apprentice

Cornwall Education Learning Trust

Location: Newquay

Salary: £4.15/hour

We are delighted to offer this exciting opportunity for an apprentice to join our busy administration team at Newquay Tretherras. The successful candidates will provide clerical support within the administration team and other wider admin support across the trust as directed. This post is temporary for 18 months, during which time you will undertake a Business Administration Apprenticeship (Level 3) through Cornwall College. We are looking for reliable individuals with good literacy, numeracy and communication skills.

Closing date: 06 Jan 2021

Possible start date: 25 Jan 2021

To apply visit and search www.indeed.co.uk

Apprentice Health Care Assistants/Carers

Health & Care at Home Ltd

Locations: Wadebridge, Padstow, Newquay, Truro and St Austell

Salary: £10 per hour Apprentice, rising to £12 when qualified

We are looking for staff to join our team. We pay for training, uniforms, DBS checks and membership of the National Association of Care Workers. Paid holiday leave, contracted hours and Apprenticeships and casual hours available.

Closing date: n/a
Possible start date: n/a

To apply visit and search Facebook jobs.

Apprentice Dental Nurse

Atlantic Dental
Location: Newquay
Salary: £124.50

We have an exciting opportunity for an Apprentice Dental Nurse to join our friendly and busy dental practice. We are a dental practice with a well-established and friendly team. We would love you to join us as an Apprentice Dental Nurse.

- Greet and care for all patients in a polite and courteous manner at all times
- Work closely with the dentist in a professional and appropriate manner
- Provide chairside assistance during all dental procedures
- Update computer records and taking notes
- Cleaning surgeries to a high level, maintaining strict cross infection controls
- Preparing instruments and materials during treatments
- Carry out reception and administrative tasks where required

Closing date: 01 Mar 2021
Possible start date: 02 Mar 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-561386>

Optical Assistant Apprenticeship SPECSAVERS

Location: Newquay
Salary: £166/week

We've got the vision if you've got the drive! Become a qualified Optical Assistant in just 13 months – and get paid while you're at it. At Specsavers, we're always looking to the future. Which is where people like you come in. Our apprenticeship scheme gives you the chance to really set yourself up for a great career in a fantastic company and earn a full-time wage at the same time.

Day-to-day, you'll help us out:

- By giving customers top-notch advice (as well as a warm welcome to the store)
- Booking in eye tests
- Pre-screening patients and measuring frames
- You'll also make sure everything runs as smoothly as possible by looking out for any little problems that crop up

Closing date: 08 Feb 2021
Possible start date: 22 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-562182>

Property Maintenance Apprenticeship

South West Building & Maintenance Ltd

Location: Launceston, but working in Plymouth

Salary: £166/week

A hardworking apprentice is required for a professional construction company who will be working in both public and private sector in Plymouth. You will learn all aspects of the construction trades.

As the apprentice you will be expected to work hard on a daily basis and become experienced within carpentry but willing to undertake all construction trades, you will be taught how to work quickly and efficiently as well as safely at all times.

You will be expected to experience all aspects of construction such as:

- Carpentry
- Painting and decorating
- Brick work and plastering

Closing date: 17 Feb 2021

Possible start date: 01 Mar 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-558120>

Bricklaying Apprentice

Alexander Payne

Location: Liskeard

Salary: £182.00 - £348.80/week

A.J. Payne Construction are looking to take on an Apprentice Bricklayer to work on construction projects in and around Cornwall. The apprentice will receive full training and support throughout their apprenticeship and be supervised at all times on the construction site. Duties including:

- Safe working practices & Keeping all work areas clean and tidy
- Using specific tools required for tasks
- Labouring
- Setting out work areas
- Understanding and Interpreting information & Measuring materials and cutting
- Preparing mortar manually

Closing date: 12 Feb 2021

Possible start date: 22 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-557290>

Apprentice Nursery Assistant

Westland Nursery

Location: Bude

Salary: £124.50/week

A fantastic opportunity to join the team and work towards gaining a level 2 or level 3 qualification.

- Demonstrate a genuine care for children
- Ensure children's safety at all times
- An interest of the children and their families
- To create and interesting and stimulating environment
- To carry out housekeeping duties as appropriate

- To assist in children development records
- To ensure children are safeguarded at all times

Closing date: n/a

Possible start date: 25 Jan 2021

To apply visit <https://www.getmyfirstjob.co.uk/discover/job/122509/1/childcare/bude/apprentice-nursery-assistant>

Traineeship: Childcare Assistant

Little Darlings

Location: Newquay

Salary: n/a as traineeship

As part of the childcare traineeship programme, the successful candidate will undertake 10 weeks of work experience. This will consist of 24 hours a week over three or four days based within the nursery. The remaining 6 hours per week are made up of vocational and employability training including workbooks, online training and skills coach support, plus functional skills training where required.

Closing date: n/a

Possible start date: 25 Jan 2021

To apply visit <https://www.getmyfirstjob.co.uk/discover/job/122482/1/childcare/newquay/trainee-childcare-assistant>

Agriculture Apprentice

Harvey Bros

Location: Launceston

Salary: £170/week

An exciting opportunity has arisen to join the farming team at Wiggaton, North Petherwin. The employer is looking for a keen individual to join the team as a general farm worker.

You will be working closely with Ian and you will learn on the job whilst working towards an industry recognised qualification. As with all jobs within farming you will need to love the dairy industry, working with animals and being outdoors in all weather conditions. Full training and mentoring will be given. A motivated apprentice is key.

Closing date: 18 Feb 2021

Possible start date: n/a

To apply visit <https://www.cornwall.ac.uk/apprenticeships/vacancies/agriculture-apprentice/>

Traineeship: Nursery Assistant

Smart Start Pre School

Location: Launceston

Salary: N/A as Traineeship

As part of the childcare traineeship, the trainees will undertake 10 weeks of work experience in the Nursery. 24 hours a week will take place in the Nursery and 6 hours per week are made up of classroom-based employability and vocational training.

Work experience to include:

- Assist with the delivery of play based activities
- To aid with the development and learning of the children

- Following agreed nursery routines ensuring policies and procedures are adhered to
- To be flexible within working practices of the setting, undertaking other responsible duties where needed such as domestic tasks, preparation of snack meals, cleansing of equipment etc
- Maintain high standards of cleanliness and hygiene in the setting

Closing date: n/a

Possible start date: 09 Nov 2020

To apply visit <https://www.getmyfirstjob.co.uk/discover/job/120430/1/childcare/launceston/trainee-nursery-assistant>

Property Maintenance Operative Apprentice

Sea View

Location: Sennen

Salary: £124.50/week

Seaview Holiday Park in Sennen, is offering an interesting and varied opportunity to support with tasks relating to general property maintenance, working alongside their skilled and experienced team. This is a fantastic opportunity for the right candidate.

You will be trained to provide a range of general maintenance services with the aim of servicing the holiday park facilities and its variable accommodation, assisting to keep it in good condition and working order for the pleasure of the varied guests of the park.

Closing date: 18 Feb 2021

Possible start date: 01 Apr 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-553797>

Horticulture Apprentice

Sea View

Location: Sennen

Salary: £124.50/week

An exciting horticulture apprenticeship opportunity has been created at Seaview Holiday Park in Sennen, to assist with the efficient maintenance of its 12.5 acres of landscaped grounds. You will be trained to provide a wide range of gardening services with the aim of keeping the holiday park looking at its best for the pleasure of the varied guests of the park.

Some of the roles you will be involved with are:

- Garden and grounds ongoing maintenance
- Garden design and layout
- Lawn care and maintenance (including scarifying, aeration, moss/weed clearance, mowing and turfing)
- Hedge cutting and trimming
- Planting, Pruning,

Closing date: 18 Feb 2021

Possible start date: 01 Apr 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-553772>

Commis Chef Apprentice

Zafiros

Location: Truro

Salary: £135/week

An excellent opportunity has arisen to join Zafiros as an Apprentice Chef. The role will help you to establish a career within the hospitality industry, to gain specialist knowledge, skills and expertise, as well as train towards a series of nationally recognised qualifications.

The aim of this role is to become a fully functioning member of the kitchen brigade. You will prepare, cook and present all dishes to the required standard, as well as assisting the Head Chef in the daily kitchen duties.

Closing date: 18 Feb 2021

Possible start date: 01 Apr 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-552365>

Early Years Education Apprentice

Braddock Primary School

Location: Liskeard

Salary: £124.50

St Barnabas MAT, on behalf of Braddock Church of England Primary School, are looking for a Level 3 Early Years Educator Apprentice to join their friendly team within their Nursey and Foundation group. The apprentice will be supporting a fully qualified EYFS teacher and Level 3 trained Teaching Assistant in the successful delivery of the curriculum within a mixed Nursery/Reception class of children. The role will involve working with small groups and individuals, both indoors and outdoors and supporting children with their social/emotional well-being, whilst developing their confidence and independence. The applicant will be committed to ensuring that all children are receiving the very best start to their education.

Closing date: 05 Feb 2021

Possible start date: 22 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-552468>

Apprentice Nursery Practitioner

Lowen Harts Day Nursery for Windmill Nursery

Location: Redruth

Salary: £150/week

Our apprentice will be enthusiastic and motivated to learn & progress their childcare career. Working hours will be 30 per week, Monday to Friday over four days between 8am and 6pm across varying shifts.

- To demonstrate a genuine care for children
- To ensure children's safety at all times
- To take an interest in the children and their families
- To create an interesting and stimulating environment
- To ensure positive management of children's behaviour
- To assist with the upkeep of children's development records
- To carry out housekeeping duties as appropriate

Closing date: n/a

Possible start date: 02 Nov 2020

To apply visit <https://www.getmyfirstjob.co.uk/discover/job/119700/1/childcare/redruth/apprentice-nursery-practitioner>

Hospitality Team Member Apprentice

Paul Ainsworth At No 6

Location: Padstow

Salary: £219.60

An exciting opportunity awaits at Paul Ainsworth at No.6 Restaurant in the heart of Padstow. Each of the front of house family will show the apprentice everything from social media, the booking and reservation process to the section service for lunch and dinner service and even spend time with the kitchen team to learn the importance of the produce.

The apprentice will be expected to give every aspect equal care and attention. The candidate will receive support and training throughout the role. We ask you join us with a positive and passionate approach, and we can teach you the rest. Excellent customer service is so important to us.

Closing date: 31 Jan 2021

Possible start date: 26 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-548589>**Hospitality Team Member Apprentice (x 2 positions available)**

Rojano's

Location: Padstow

Salary: £219.60

An exciting opportunity awaits at Caffe Rojano restaurant in the heart of Padstow. Each of the front of house family will show the apprentice everything from social media, the booking and reservation process to the section service for lunch and dinner service and even spend time with the kitchen team to learn the importance of the produce.

The apprentice will be expected to give every aspect equal care and attention. The candidate will receive support and training throughout the role. We ask you join us with a positive and passionate approach, and we can teach you the rest. Excellent customer service is so important to us.

Closing date: 31 Jan 2021

Possible start date: 26 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-548630>**Chef Apprentice**

Rojano's

Location: Padstow

Salary: £219.60/week

An exciting opportunity awaits at Caffe Rojano restaurant in the heart of Padstow. The successful candidate will work towards the Level 2 Commis Chef Standard. There are several sections at Caffe Rojano including Pizza, Larder, Service, (Pasta and Stove Dishes), Garnish and Pastry. The apprentice will be taught by the relevant Chef de Partie the 'mise en place' and preparation techniques for each of the sections. They will report overall to Head Chef, Jack Clements and Sous Chef, Sam Smith.

The candidate will be expected to follow recipes, preparation techniques, work cleanly, and tidily while staying calm under pressure. The candidate will receive support and training throughout the role.

Closing date: 31 Jan 2021

Possible start date: 26 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-547694>

Hospitality Team Member Apprentice (x2 positions available)

Mariners Rock Ltd

Location: Rock

Salary: £219.60/week

An exciting opportunity awaits at The Mariners in the heart of Rock, Cornwall. The successful candidate will be working towards the Level 2 Hospitality Team Member Standard. Each of the hospitality team member family will show the apprentice everything from social media, the booking and reservation process to running a section for service and even spend time with the kitchen team to learn the importance of the produce. The apprentice will be expected to give every aspect equal care and attention. The candidate will receive support and training throughout the role.

Closing date: 31 Jan 2021

Possible start date: 26 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-548634>

Chef Apprentice (x2 positions available)

Mariners Rock Ltd

Location: Rock

Salary: £219.60/week

An exciting opportunity awaits at The Mariners in the heart of Rock, Cornwall.

On top of a range of daily duties, the candidate will be expected to do the following:

- Follow recipes
- Use preparation techniques
- Work cleanly, and tidily
- Remain calm under pressure

The candidate will receive support and training throughout the role.

Closing date: 31 Jan 2021

Possible start date: 26 Feb 2021

To apply visit <https://www.findapprenticeship.service.gov.uk/apprenticeship/-547727>

Bricklaying Apprentices (x2 positions available)

Daniel Ball

Location: Currently Liskeard area

Salary: £166/week

This is a fantastic opportunity for someone looking to gain a career within the construction industry. You will gain a multitude of experiences and the relevant qualifications required to gain employment within the industry. The successful candidate's will learn from scratch and develop their skills within the construction industry. The apprentice's will mainly be working on new developments and have a mentor throughout the apprenticeship.

- Preparing surfaces & Laying brick and block
- Mixing mortar & Operating equipment
- Adhering to Health and Safety regulations

Closing date: 03 Feb 2021

Possible start date: 15 Feb 2021

To apply visit [Bricklaying Apprentice - Find an apprenticeship \(findapprenticeship.service.gov.uk\)](https://findapprenticeship.service.gov.uk)

Apprentice Care Assistant

Care now Cornwall Home Care Ltd

Location: St Austell

Salary: £285/week

We are looking to take on an apprentice to assist in the provision of care and work as part of a team to achieve required standards. The successful candidate's role will involve ensuring Residents are treated with kindness, dignity, respect and compassion. To care for service users in their own homes this will include aspects of personal care as well as support with nutrition and mobility. Relevant training will be provided. Applicants must be willing to work shifts including mornings, afternoons, evenings and some weekends. Applicants must be able to drive.

Duties to include:

- Ensure that dignity, privacy and respect of the client's choice is maintained and provide the highest possible levels of care by supporting/assisting Residents, when required, with washing, toileting, dressing, undressing, eating and drinking and all other aspects of daily living.
- Assist Residents in all aspects of their care needs (e.g. physical, emotional and spiritual).
- Ensure appropriate person-centred care, support and treatment is given to the residents to meet their needs.
- Assisting the clients with keeping active
- Occasional helping with shopping

Closing date: n/a

Possible start date: 30 Nov 2020

To apply visit <https://www.getmyfirstjob.co.uk/discover/job/121044/1/health-and-social-care/st-austell/apprentice-care-assistant>

ACA Trainee Truro

PKF Francis Clarke

Location: Truro

Salary: n/a

Are you looking for a graduate training programme that will start August 2021?

PKF Francis Clark is the largest independent accountancy firm in the South West. We are known for our professionalism and depth of expertise across multiple sectors and we believe that excellent personal client relationships are the key to success in maintaining our award-winning reputation.

Our three-year ACA programme will help you to become a professionally qualified Chartered Accountant. Our training is delivered via a level 7 apprenticeship standard where you'll complete 450 days technical work experience, study for 15 exams and attend our accredited STEPs course that offers structured interpersonal development.

Applicant minimum requirements are:

- 2:1 degree (or equivalent)
- 112 (280) UCAS points plus a grade 9 - 5 or B and above in GCSE Maths and English

Closing date: n/a

Possible start date: n/a

To apply visit <https://www.pkf-francisclarkcareers.co.uk/early-careers/aca/>

Apprentice Catering Assistant

Anchor (Advertised by Babcock Training)

Location: Saltash

Salary: £132/week reflects the hourly wage for the first 6 months, increases to £5.10 after 6 months and 50% completion of your apprenticeship. On completion hourly wage increases to £8.72. Plus, Anchor will support you in getting to work by offering a travel allowance of up to £500 per year. This will be claimed back each week/month using an expense claim which would be completed by you and the Home Manager.

- Contribute to happy living by delivering a quality catering service in line with health, safety and hygiene requirements.
- Assist in the preparation and presentation of food and drinks within the location.
- Serve meals to customers as required.
- Keep the kitchen equipment, crockery and utensils clean and hygienic.
- Report any concerns to your line manager.
- You will gain a nationally recognised Level 2 Production Chef qualification specialising in Food Production.

Closing date: n/a

Possible start date: n/a

To apply visit and search www.indeed.co.uk