

HOW TO BECOME AN APPRENTICE



Contact the Apprenticeship Team or attend an Open Event to find out more. Whether online or in person, you can discuss your options and identify the best Apprenticeship for you. See our website for Open Event dates or contact the team on 01872 305500.

I DON'T HAVE AN EMPLOYER AND WANT TO START AN APPRENTICESHIP

If you are not employed you will need to find an Apprenticeship job before you start your training.

APPLY FOR AN APPRENTICESHIP JOB

We advertise all of our Apprenticeship jobs online at truro-penwith.ac.uk/apprenticeshipvacancies and our team will support you with your application. If we don't have a vacancy in your chosen sector we will look to create one at a local business.

ATTEND AN EMPLOYER INTERVIEW

As with any job application, if you are shortlisted you will be invited to an interview with the employer. This is often an informal chat to ensure the employer is right for you and, in turn, you are right for the employer.

I WISH TO START AN APPRENTICESHIP WITH MY CURRENT EMPLOYER

Your employer will need to contact us to discuss the Apprenticeship programmes available for you so we can work together to prepare for you to start your Apprenticeship.

START YOUR APPRENTICESHIP

You will start work and your new employer will introduce you to the business and allocate a mentor or line manager to support you. A training advisor from the College will also support you and your employer and will arrange regular meetings in the workplace.

LEARN AND DEVELOP

You will learn while working for your employer, your training advisor will support you to ensure your role is relevant to your qualification. You will also have 'off the job' training sessions with the College.

COMPLETE YOUR APPRENTICESHIP

Achieve your qualification and complete your Apprenticeship training.

PROGRESS IN YOUR CAREER

Continue your career with the same employer and/or progress to the next level of the Apprenticeship.

APPRENTICESHIP PROGRAMMES

Programme	Level 2	Level 3	Level 4	Level 5
Engineering Operative	✓			
Engineering Technician - Machinist / Toolmaker		✓		
Engineering Technician - Technical Support / Production Engineer		✓		
Engineering Technician - Mechatronics Maintenance Technician		✓		
Metal Fabricator		✓		
Motor Vehicle Service & Repair Maintenance Technician		✓		
Assistant Accountant		✓		
Professional Accounting or Taxation Technician			✓	
Business Administrator		✓		
Customer Service	✓			
Digital Marketer		✓		
Team Leader Supervisor		✓		
Learning Mentor		✓		
Business Improvement Practitioner		✓	✓	
Leader in Adult Care				✓
Early Years Practitioner	✓			
Early Years Educator		✓		
Teaching Assistant		✓		
Senior Healthcare Support Worker		✓		
Nursing Associate				✓
Bricklayer	✓			
Carpentry & Joinery - Architectural Joinery	✓	✓		
Carpentry & Joinery - Site Carpenter	✓	✓		
Painter & Decorator	✓			
Plasterer	✓			
Baker	✓			
Commis Chef	✓			
Production Chef	✓			
Chef de Partie		✓		
Senior Production Chef		✓		
Hospitality Team Member	✓			
Hospitality Supervisor		✓		
Hospitality Manager			✓	
Beauty Therapy	✓	✓		
Hair Professional - Barber / Hairdresser	✓			
Advanced & Creative Hair Professional		✓		
Nail Services Technician	✓			
Infrastructure Technician		✓		
Software Developer			✓	
Network Engineer			✓	
Operational Firefighter		✓		