



Penryn
College

"Achieving through Challenge"

June 2022

Dear Parent/Carer(s)

As you will be aware, the last official day for Year 11 to be in school is Friday 24th June. We would like to spend the morning with them celebrating the five years they have spent at Penryn College. We are very proud of everything they have achieved and how they have prepared and conducted themselves during the exam season.

Please can I remind you that exams continue next week, and it is important that all students are on time for these exams. For exam information, please see the Study Hall plan attached; this will also be on the Year 11 Showbie page.

The plan for the morning of Friday 24th June is:

8.40am - 9.30am, Period 1

Students will be with their tutors (WRM, EJW, BKH, CM)

Students will be giving back equipment and iPads, signing Leavers' Cards, and doing an exit survey with the Senior Leadership Team.

9.30am - 10.15am, Period 2

Students will be with their tutors (GL, MJH, RT, AC, CA)

Students will be giving back equipment and iPads, signing Leavers' Cards, and doing an exit survey with the Senior Leadership Team.

10.15am - 10.35am, Break

10.35am - 11.25am, Period 3

Final assembly led by Head Students; Leavers' video; Head Of House speeches; and performances by students.

11.25am - 12.00pm, Period 4

Students will hand in their Leavers' Cards. We will provide a light lunch and it will be an opportunity for pupils to get their shirts signed.

12.00pm

We say goodbye until the Prom.

iPads

Students will be asked to hand in their iPads on Thursday 23rd June after their final Science exam.

They will be given a Leavers' Card in exchange, which will need to be completed before we sign any students out at 12.00pm on Friday 24th June.



Penryn College, Kernick Road, Penryn, Cornwall TR10 8PZ

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The following items need to be handed in after the final exam:

- iPads
- iPad charging plugs and cables
- iPad case

If your child still has the original iPad box, we will happily take it, but they aren't mandatory. For missing or damaged items, we will have to make deductions from any money the school owes you and/or ask you to cover the costs. Of course, we understand that your child's device will have some degree of wear and tear.

Currently, the costs to repair or replace an iPad or component are:

- New iPad: £235
- Replace a broken screen: £26
- Replace the layer that detects your fingers/tapping: £149
- Lead: £13
- Plug: £13
- Case: £15

Lockers, library books and donation of old PE kit and school uniform

Please can you ensure that your child returns any outstanding library books. These will be listed on the Leavers' Cards. On the final day, students will need to return the lock for their locker in return for their deposit.

If you no longer have a need for your child's school uniform/PE kit, we would be very grateful if you could donate it back to the school. There will be a table in the canteen for clean uniform and PE kit to be placed.

Balances and refunds

Balances to be refunded will include locker deposits, catering account money and printing account balances via the following methods:

- **If your child's refund is less than £38 and you have purchased a Prom ticket**, we will be arranging your refund via ParentPay directly to your child's ParentPay account. You should receive an e-mail when the refund has been made, and you will then be able to log in and withdraw the funds. As we are only able to refund where an item has already been purchased through ParentPay, this will appear as a refund against your Prom ticket purchase.
- **If your child's refund is over £20 and you have not purchased a Prom ticket**, we will be arranging your refund via BACS directly to your bank account. We will give your child a form to complete and return to us with your bank details in order for us to arrange payment.
- **If your child's refund is less than £20 and you have not purchased a Prom ticket**, we will give your child a cash refund on the day.



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Please note that we will be deducting the replacement cost of any equipment that is not returned as follows:

- Lock (for locker): £5
- iPad charging lead: £13
- iPad charging plug: £13
- Replacement of broken screen on iPad: £26

We look forward to seeing students on Leavers' Day and at the Prom on Thursday 30th June. Further details on the Prom to follow.

Yours sincerely

Kate Blackburn
Assistant Headteacher



Head Teacher: Paul Walker

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