



Penryn  
College

"Achieving through Challenge"

October 2022

Dear Applicant

Thank you for considering the position of Sport/Community Development Officer at Penryn College. We are looking to appoint a full-time friendly, enthusiastic and outgoing individual who will enjoy working in a successful sporting and school environment. We would like to add to our team someone who has a passion and understanding of high-quality sport; an inspirational figure who can use their skills to help us grow and develop our Performance Sport programme and drive an elite provision for our top performing pupils. You will need an unwavering passion for sport, excellent communication skills, have a flexible approach to work, good admin skills and an enjoyment of working and developing young people.

The successful candidate will have a drive and passion to have a wider impact on young people's attainment and attendance using sport as a vehicle. We are seeking to expand our Time2Move Holiday Programme and the successful candidate will play a crucial role in leading and running these activities. The role will also include growing our lettings offer to the local community to increase the opportunities on offer.

This is a permanent position working 37 hours per week, with a potential to work some of those hours on a Saturday.

This role is for 52 weeks per year and is not term time only. This will be paid on a grade G (£19,864 - £25,192) with a starting salary of £19,864 per annum. A higher starting salary may be considered for the right candidate.

The school offers 23 days holiday (plus bank holidays), rising by one day a year up to a maximum of 28 days holiday after five years, a Local Government Pension Scheme and access to the on-site gym and sports facilities outside of school times. Holiday entitlement for part timers will be pro-rata.

Penryn College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicants will be subject to an enhanced DBS check. In accordance with our policies we are unable to process applications without a fully completed application form.

Please return completed application forms along with your covering letter to: [vacancies@penryn-college.cornwall.sch.uk](mailto:vacancies@penryn-college.cornwall.sch.uk) or post to: HR Office, Penryn College, Kernick Road, Penryn, TR10 8PZ. The closing date for applications is Tuesday 18<sup>th</sup> October. Interviews will be held on Friday 21<sup>st</sup> October.

Yours sincerely

G Ohly

Gemma Ohly  
HR Manager



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