

November 2022



Dear Parent/Carer(s)

We have a range of ways that we inform you of the progress that your child is making. Letting you know how your child is getting on in school is important, so that you are informed of successes and can support with their progress.

1. **Subject Review Evenings:** These are opportunities for you to come into school to meet with subject teachers to talk about the progress that your child is making and how you can support them moving forward.
2. **Live Assessments:** This is an area of the Virtual School with up-to-date assessment summaries per subject.
3. **Assessment Reports:** These let you know the attainment that your child is achieving and their target grade. At the end of the academic year, Year 7 to 10 pupils will also have a tutor comment. These are sent home by e-mail and available on the Virtual School.

The below table shows the key dates for Subject Review Evenings and Assessment Reports.

	Year 7	Year 8	Year 9	Year 10
Subject Review Evening	Tuesday 24.01.23	Wednesday 03.05.23	Thursday 09.02.23	Tuesday 14.03.23
Assessment Reports: Week Beginning	5.12.22 27.3.22 17.7.23*	5.12.22 27.3.22 17.7.23*	5.12.22 27.3.22 17.7.23*	17.10.22 5.12.22 27.3.23 17.7.23*

**Includes a written tutor comment.*

Subject Reviews:

To ensure that Subject Reviews are as purposeful as possible, and that parents/carers are able to get appointments, the following process is in place:

- The booking for Subject Review takes place online and you will have the link to access the booking system by an e-mail sent to you.
- You will be informed of when the booking goes live for Subject Review - we aim to do this in the evening so as many people as possible can attend.
- Two weeks before Subject Review the booking will go live and parents/carers will be able to book in three priority subjects first. For some students, there may be a highlighted subject - this is where a teacher has requested to see you, and we suggest you book these first.
- One week before Subject Review, you will be able to return to the booking system to book further appointments in addition to the first three if you wish.

If a member of staff is unable to see you on the evening, they will contact you at a later date.

Your ongoing support is valued and if you have any questions please do not hesitate to contact the school.

Yours sincerely

Mrs B Laing
Deputy Headteacher



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