



Penryn
College

"Achieving through Challenge"

January 2023

Dear Applicant

Thank you for your interest in the position of Educational Support Officer at Penryn College. We require an Educational Support Officer to play an active part in ensuring that the College's outcomes for students including high need SEN and behaviour students are achieved. In order to support and facilitate independent learning for identified students this role will include working directly with students in the classroom or on a one to one or small group basis.

You will be an active, resourceful and proactive leader in a curriculum access team that delivers responsive and effective support to students, with the ability to build and sustain positive relationships with students and parents and to overcome barriers to learning both inside and outside school. You will need experience, knowledge and skills of working with pupils within a learning environment, along with a good level of speech, language, SEN, behaviour, SEMH and dyslexia training.

You should have excellent literacy, numeracy and interpersonal skills, evidence of effective working with young people and high expectations for pupil's achievements.

This is a full-time, term time only position, with inset training days and an additional seven days to be worked throughout the year. These seven days will be used for working during the summer holidays for summer school, Stepping Stones day and after school for subject review, learning events, evening meetings and additional administration time. This is a maternity cover contract although a permanent contract would be considered for a candidate with TIS/SEMH experience.

The hours are Monday to Friday to be worked between 8am and 5.30pm depending on the need of the role. The salary is proportionately reduced in the number of weeks worked during the year. The position is paid for 45.852 weeks per year. The actual annual starting salary for a full-time Educational Support Officer is £18,703 per annum. This role is due to start as soon as possible.

The closing date for application forms is Friday 3rd February at 9am. Interviews will be held during w/c 6th February.

Penryn College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicants will be subject to an enhanced DBS check. In accordance with our policies we are unable to process applications without a fully completed application form.

Please return completed application forms along with your covering letter to: vacancies@penryn-college.cornwall.sch.uk or post to: HR Office, Penryn College, Kernick Road, Penryn, TR10 8PZ.

Yours faithfully

G Ohly

Gemma Ohly
HR Officer



Headteacher: Tamsin Schouten

Penryn College, Kernick, Penryn, Cornwall TR10 8PZ

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