



Penryn
College

"Achieving through Challenge"

September 2023

Dear Applicant

Thank you for your interest in the position of Teaching Assistant at Penryn College. We require fixed-term Teaching Assistants to support students with special educational needs in a variety of subject areas throughout the school. The fixed-term positions will be until 31st August 2024.

You should have excellent literacy, numeracy and interpersonal skills, evidence of effectively working with young people, and high expectations for pupils' achievements. Previous manual handling training/experience and personal care are an advantage.

These are term time only positions, with additional inset training days as required, working Monday, Tuesday, Thursday and Friday 8.25am – 3.40pm and Wednesday 8.25am – 3.40pm and so the salary is proportionately reduced both in the number of hours worked and the number of weeks worked during the year. Working 34.5 hours per week this position is paid for 43.128 weeks per year. The actual annual starting salary for a full-time Teaching Assistant is £15,696 per annum.

The closing date for application forms is Thursday 21st September. Interviews will be held during week commencing 25th September.

Penryn College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicants will be subject to an enhanced DBS check. In accordance with our policies we are unable to process applications without a fully completed application form.

Please return completed application forms along with your covering letter to: vacancies@penryn-college.cornwall.sch.uk or post to: HR Office, Penryn College, Kernick Road, Penryn, TR10 8PZ.

Yours faithfully

GOhly

Gemma Ohly
HR Officer



Headteacher: Tamsin Schouten

Penryn College, Kernick, Penryn, Cornwall TR10 8PZ

T: 01326 372379 F:01326 373194 e:secretary@penryn-college.cornwall.sch.uk www.penryn-college.cornwall.sch.uk

A company limited by guarantee, registered in England and Wales, number 7654298. An exempt charity