

May 2024



Penryn
College

"Achieving through Challenge"

Dear Applicant

Thank you for your interest in the position of Educational Support Officer at Penryn College. We require an Educational Support Officer to play an active part in ensuring that the College's outcomes for students, including high need SEN and behaviour pupils, are achieved. In order to support and facilitate the wellbeing and progress for identified students, this role will include working directly with pupils in the classroom or on a one-to-one or small group basis.

You will be an active and resourceful part of an Educational Support Team that delivers responsive and effective support to students, with the ability to build and sustain positive relationships with pupils and parents/carers, and to overcome barriers to learning both inside and outside school.

You should have good literacy, numeracy and interpersonal skills, evidence of effective working with young people, and high expectations for pupils' achievements.

This is a full-time, term time only position, with inset training days and an additional seven days to be worked throughout the year. These seven days will be used for working during the summer holidays for summer school, Stepping Stones Day and after school for Subject Review, learning events, evening meetings and additional administration time.

The hours are Monday to Friday, to be worked between 8.15am and 4.30pm depending on the need of the role. The salary is proportionately reduced in the number of weeks worked during the year. The position is paid for 45.852 weeks per year. The actual annual starting salary for a full-time Educational Support Officer is £19,695 per annum. This role is due to start in September 2024.

The closing date for application forms is 23rd May 2024. Interviews dates are yet to be confirmed.

Penryn College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicants will be subject to an enhanced DBS check. In accordance with our policies, we are unable to process applications without a fully completed application form.

Please return completed application forms along with your covering letter to: vacancies@penryn-college.cornwall.sch.uk or post to: HR Office, Penryn College, Kernick Road, Penryn, TR10 8PZ.

Yours faithfully

Tamsin Schouten
Headteacher
Penryn College



Headteacher: Tamsin Schouten

Penryn College, Kernick, Penryn, Cornwall TR10 8PZ

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