

June 2024



Penryn
College

"Achieving through Challenge"

Dear Parent/Carer(s)

With today being Year 11's final exam, we would like to thank you for your support over the last six weeks. As stated in our previous letter, we are extremely proud of our students and their achievements over the past five years. We look forward to seeing our pupils on Friday 21st June, from 1.45pm - 3.00pm, for the final Leavers' Assembly. Students must attend in full school uniform with a spare t-shirt for signing. Normal school behaviour expectations still apply.

Please can we remind you that all school equipment should now be handed in and students' Leavers Cards signed off. If your son/daughter has not handed back the below equipment, please could they come into school at 1.30pm on Friday.

Handing in School Equipment

Students will need to hand in the following items: **iPad, iPad case and charger.**

Please bring these all together. We will not accept individual items handed in separately. Some students have school netbooks that also need to be returned. We know these families have been contacted directly.

We understand and expect your child's device to be worn. We ask that you cover the costs for any missing/damaged items.

Currently, the costs to repair or replace an iPad or component are:

- New iPad: £267.80
- Replace the glass touch screen: £16
- Replace the LCD display screen: £50
- Lead: £13
- Plug: £13
- Other: Lock (for locker) - £10

Lockers, Library Books and Donations of School Uniform/PE Kit

Please can you ensure that your child has returned any outstanding library books/revision guides or text books.

On the day, students will need to return the lock for their locker in return for their deposit (if they paid one).

If you no longer have the need for your child's PE kit/school uniform, we would be very grateful if you could donate it back to the school. These items can be handed into reception at any time.

Balances and Refunds

Once everything else has been returned, any balances to be refunded will include locker deposits, the catering account, and printing account balances via the following methods:



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- **If your child's refund is less than £35 and you have purchased a ticket for the Prom**, we will be arranging your refund via ParentPay directly to your child's ParentPay account. You should receive a letter with the amount to be refunded when the refund has been made, and you will then be able to log in and withdraw the funds.

- **If your child has not purchased a ticket for the Prom**, we will be arranging your refund via BACS directly to your bank account. We will give your child a form to complete to return to us with your bank details in order for us to arrange payment.

- We will deduct any costs of missing/damaged or outstanding items from ParentPay before any refunds are made.

Finally, we thank you for your continued support and look forward to seeing you at the start of the Prom to celebrate our students' time at Penryn College.

Yours faithfully

Kate Blackburn, Assistant Headteacher
Gareth Herring, Head of Year 11