



Penryn  
College

"Achieving through Challenge"

October 2024

Dear Parent/Carer(s)

### Year 11 Students

Letting you know how your children are getting on in school is important, so that you are informed of successes and can support with their progress. We have a range of ways that we inform you of the progress that your child is making:

1. **Subject review meetings.** For Year 11 students there are two subject review this year. The first is face to face, in person and the second is online. These are opportunities for you meet with subject teachers, to talk about the progress that your child is making and how you can support them moving forward. You will be sent information as to how to go about these booking and the meetings.
2. **Assessment reports:** these are reports that let you know the attainment that your child is achieving in relation to the target grade. These are sent home by email.

The below table shows the key dates for subject review evenings and assessment reports.

	Year 11
<b>Subject review evening</b>	Tuesday 10.12.24 - in person Thursday 27.03.25 - online
<b>Reports emailed home - week beginning</b>	09.12.24 03.03.25

### Subject reviews:

To ensure that subject reviews are as purposeful as possible, and that parents/carers are able to get appointments, the following process is in place:

- The **booking** for subject review takes place **online**, and you will receive an email with an embedded link 2 weeks before the event.
- Bookings will commence at 7pm on the evening you receive the email.
- A reminder email will be sent out 1 week before the event to those parents/carers that are yet to reserve any slots
- Bookings close the day before the event – a confirmation email listing your appointments is sent out on the morning of the event

If a member of staff is unable to meet you on the evening, they will contact you at a later date.



**Headteacher:** Claire Croxall  
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If you are unable to make an appointment with a member of staff, you will have an opportunity to request a call back from the teacher at a later date.

Your ongoing support is valued and if there are any questions please do not hesitate to contact the school.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'B R Laing', with a long, sweeping underline that extends to the right.

Mrs Laing  
Deputy Head