



## Who to contact at school.

Penryn College fosters strong tutor-pupil communication through regular mentoring, daily tutor time, and the [@Talk app](#) for wellbeing concerns. Tutors act as mentors to track progress, support emotional health, and maintain weekly contact. Please encourage your child to talk to their tutor.

### 01

#### SAFEGUARDING

EMAIL [safeguarding@penryn-college.cornwall.sch.uk](mailto:safeguarding@penryn-college.cornwall.sch.uk)  
CALL 01326 372379 & ask for safeguarding

### 02

#### WELLBEING & MEDICAL

EMAIL your child's tutor [firstname@penryn-college.cornwall.sch.uk](mailto:firstname@penryn-college.cornwall.sch.uk) FIND their name on Class Charts  
CALL 01326 372379 & ask for the EST team

### 03

#### ATTENDANCE

EMAIL [attendance@penryn-college.cornwall.sch.uk](mailto:attendance@penryn-college.cornwall.sch.uk)  
CALL 01326 372379 & PRESS 3

### 04

#### ACADEMIC PROGRESS

EMAIL your child's teacher [firstname@penryn-college.cornwall.sch.uk](mailto:firstname@penryn-college.cornwall.sch.uk)  
FIND their name on Class Charts

### 05

#### CLINICS

**Headteacher Clinic** - Thursdays 3pm - 5:30pm Email [tsmith@penryn-college.cornwall.sch.uk](mailto:tsmith@penryn-college.cornwall.sch.uk)

**SEND Clinic** - Wednesdays 3pm - 5pm Email [vcooper@penryn-college.cornwall.sch.uk](mailto:vcooper@penryn-college.cornwall.sch.uk)

**Head of Year Clinics** Email [sreeve@penryn-college.cornwall.sch.uk](mailto:sreeve@penryn-college.cornwall.sch.uk) for Key Stage 3 and 4:

- Key stage 3, Year 7 and 9 - Tuesday 3.15pm - 5pm
- Key stage 4, Years 10 and 11 - Wednesday 3.15pm - 5pm
- Key stage 3, Year 8 - Thursday 3.15pm - 5pm



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**06**

### LOST PROPERTY

EMAIL [enquiries@penryn-college.cornwall.sch.uk](mailto:enquiries@penryn-college.cornwall.sch.uk)  
CALL 01326 372379 and speak to reception

**07**

### TERM DATES

WEBSITE: <https://penryn-college.cornwall.sch.uk/parents/key-dates/>

**08**

### CLUBS & ACTIVITIES

Pupil iPad  
WEBSITE: <https://penryn-college.cornwall.sch.uk/students/extracurricular/>

**09**

### PARENT FAQ

WEBSITE: <https://penryn-college.cornwall.sch.uk/parents/parent-faqs/>

**10**

### EXAMS

WEBSITE: <https://penryn-college.cornwall.sch.uk/parents/exam-timetables/>